



TCCS

Always Moving Forward



## The INSurance PROcessing System that's Right for You

INS PRO is an affordable, dependable, and interactive software package that meets the complete needs of property/casualty insurance companies.

**TCCS**

Town & Country Computer Services, LLC  
www.tccs-inspro.com  
sales@tccs-inspro.com | (800) 388-7779

**INS PRO Insurance  
Processing**

**“Committed to quality  
service since 1985”**

**Catering the needs of  
Property/Casualty Insurance  
Companies**

# INS PRO the INSurance PROcessing System that is Right for You!



## *Always Moving Forward*

Our objective at Town and Country Computer Services (TCCS) is to provide the best software and service at an affordable price for property/casualty insurance carriers. Since 1985, the **INSurance PRO**cessing System is an interactive solution to meet our client's complete needs.

**INS PRO** will save your company time processing data. As a result this will give your company more valuable time to focus on important business obligations and building long term relationships with prospective/existing insureds and agents. As TCCS travels into the future it is a guarantee that our company will continue to grow with the insurance industry and provide accurate solutions to a company's question.

## **Quality Support**

*It is our company's overall philosophy to deliver superior customer service and to focus and follow the necessary steps to achieve goals ethically with the best quality possible.*

By working together with our clients and listening to their wants, TCCS is constantly providing new and innovative solutions to assist our client's needs.

<b>TCCS Team</b>	
Michael Ritz	<b>General Manager</b>
Linda Hayen	<b>Human Resources &amp; Support Manager</b>
Michael Krug	<b>Marketing &amp; Finance Manager</b>
Joyce Scholz	<b>Office Manager</b>
Jason Chriss	<b>System Analyst</b>
Kevin Costanza	<b>System Analyst</b>
Nicholas Hotz	<b>System Analyst</b>
Greg Jeffers	<b>System Analyst</b>
Kerri Goyette	<b>Marketing Specialist</b>
Patricia Suwinski	<b>Support Services Specialist</b>
Magda Dougall	<b>Office Assistant</b>

## **Modular Design**

The **INS PRO** system is developed in a modular design. A company only needs to license the systems required for their current operations; with the option to add others at any time. All system components are fully integrated with each other and interface options are available. The main interfaces but not limited too are: Accounts Payable, Mortgagee Notification, Imaging, and Web Quoting.

*Hardware Requirements:* **INS PRO** will run on a variety of hardware and operating systems; including Windows ( 2003, 7, Vista, XP) and UNIX/LINUX.

Enclosed, you will find further information on the core modules of **INS PRO**, the lines of business **INS PRO** rates, web enabled products and supported rating bureaus, as well as other beneficial features TCCS offers!

# INS PRO - Core Modules



## Policy Writing

The Policy Writing rating and issue programs are designed to eliminate any complications from writing multiple lines of business. Within **INS PRO**, issuance of computer rated declarations, endorsements and invoices provide your company efficiency in policy management and fast turn around for an agent and insured.

**Supported Rating Bureaus:** AAIS URB MSO ISO

### Lines of Business:

- Homeowners
- Mobile Homeowners
- Landlords Package
- Dwelling Fire
- Crime & Glass
- Boat Owners
- Umbrella
- Commercial Fire
- Inland Marine
- Commercial Auto
- Farm Properties
- Businessowners
- Craft 12
- Condominium
- Farmowners
- Artisan
- Special Multiple Purpose
- Commercial Properties & Liability
- Personal & Premise Liability

### Features

- Accurate Policy Pricing
- Issue New & Renewal Policies
- Company Controlled Rates
- Simplified Statistical Reporting
- Bureau Forms Printing
- Current Policy Declaration and Endorsements
- Eliminates Policy Change Notices
- System Handles Pro Rata and Prior Period Changes
- Optional Quoting and History Systems
- Rating Anniversaries

## Loss Accounting(Claims)

**INS PRO** provides the ability to collect a claim payment and reserve information. This information is used to document claim activity and is a source of information for many claim reports.

### Feature

- Manages all Claim Activity
- Reinsurance
- Statistical Reporting
- Salvage & Subrogation
- One Time Claimant Entry
- Close and Re-open Claims
- System Generated Letters
- Catastrophe Tracking
- Diary Interface
- A+ and Clue Reporting
- Multi-Claimant Ability
- Auto-Assign Claim Numbers
- Tracking of Defense Cost Payments
- Loss Provider File
- Quickly Adjust Reserves
- Interface Option with Accounting Packages

### Available Reports and Letters

- Open Claims Report
- Policy History Report
- Proof of Loss
- Outstanding Reserves
- Recovery Letter
- Loss Ratio Report
- Medical Reports
- Claim Reports  
(Adjustor, Agent, Cause of Loss)

## Accounts Receivable

- Perform Billing, Cancellations, Reinstatements and Agent Commissions.

Our Accounts Receivable System is design to receipt premium, maintain payment plans, pay commissions to agents and tracks aged receivables. **INS PRO** provides interface options that will support different Accounting Packages. Some of the Accounting Packages that current clients use include the following: *Business Works, Daceasy, Freedom, Great Plains, Proformance, Quickbooks, and Southware*. These packages are not limited to and TCCS will do our best to accommodate to your company's requirements and specifications.

### Features

- Commission statements by agent
- Receipt cash for insurance and fees
- Handles over and under payments
- Process bounce checks
- Automated change payment plans
- Write premium off policies
- Multiple pay plans and EFT/ACH
- Lockbox
- Interface to Diary
- Deposit Premium (advance payments)
- Generate invoices & re-print on demand
- Show amount due while receipting cash
- Bills balance as a result of under/over payments
- Move remaining balance to next installment
- Transfer premium from one policy to another
- Shows prior balance on bill
- Automated payment processing
- Bill endorsements entirely or over remaining payments
- Direct billing and agency bill collection methods
- Follow-up billing

### Selected Available Reports:

- Paid premium by agent
- Outstanding reports by policy, agent, and effective date
- Receipts and disbursements reporting
- Reinstatement and Cancellation letters



## Premium Accounting

- Used for monthly, quarterly and annual reporting written premium net of reinsurance.

### Features:

- Report premium
- Written premium by agent
- Three year expiration lists
- Renewal worksheets
- Statistical reporting
- Reinstatements
- Report reinsurance
- Report written premium net of reinsurance
- Mechanical Breakdown reporting
- Earned and Unearned reporting (by policy, county)
- Select premium by class
- Policy Cancellations (pro-rata or short rate)
- Listing of policies processed during any given day

## Supplemental Files

The Supplemental File System allows maintenance to the **INS PRO** configuration and allows each company to tailor individual items to their specification. TCCS provides a configurable system with the most common set of parameters in place and allow each company to control which items they want to use. Some of the items include: Commission Rates, Billing Plans, Service Fees, Agent Configuration and many more features.

### Features:

- Name and Address
- Search entire system for Insureds name
- Search on location (By Zip code, Line of Business, Street name)
- Maintain Mortgagees, Loss payees, Additional insureds, etc.
- Maintain Agent/Agency information
- Child and Parent agents
- Transfer one policy or all policies from one agent to another
- Message operator if policy up for non-pay or terminated
- Email Agent Maintenance system
- Integrated Diary System (Future Notes, Claim/Policy Notes, Automatic Print Daily Log)
- Line of Business Maintenance (Deductible and Minimum Premiums, etc.)
- Cause of Loss Codes by Line of Business
- State and County Code Maintenance
- Policy Status Code Maintenance

### Available Reports

- List Policies (by name, policy)
- Selected Policy Report
- Adjuster list
- Custom Reports
- Terminated Policies by Reason
- Agent/Agency lists
- Reinsurance Contracts List

## Management Information Systems

The Management Information System includes a variety of reports designed to provide vital information to help manage a company's performance and growth. The reports present current data in an easy to use format to support analysis and decisions in many insurance management areas:

- Agent Performance
- Work Load Planning
- Trend Analysis
- Underwriting Analysis
- Rate Setting
- Reinsurance Contract Negotiation
- Contingent Commission Program
- Reinsurance Retention Limits

### Available Reports

- Graphic Display of Premiums
- Policy Analysis Report
- Losses By Cause Of Loss Report
- Loss Triangulation Worksheets
- New & Closed Claim Report
- In-force Policy Limits By Zip Code
- Claims By Size, Deductible & Major Class
- Selected Loss Data Report – By Rating Info
- New & Cancelled Policies by Agent Report
- Agent Experience Report
- Policy Holder Count Report
- In-force Limits By County Report
- Claims By Size Report
- Policy Counts By County Report
- Loss Ratio Analysis Report

# Complete Inquiry Throughout INS PRO Gives your Company Full Access to Data

## Claim Inquiry

The Claim Inquiry System provides the ability to Search by Claim Number, Name, Policy Number, and Claimant Name. The system also provides the ability to reverse payments and review history by claim and date paid; giving you full access to your claim data.

- View Claim Transactions
- Direct totals
- See Associated Existing Claims
- Claim Status

File Edit Options Help

int. TOWN AND COUNTRY INSURANCE COMPANY

CLAIM NO 0012347 INSURED'S NAME SMITH-JOHN  
 POLICY NO 310200001 AGENT ALAN ANDREWS INSURANCE AGENCY, LLC  
 DATE REPORTED 5/01/09 PRIMARY ADJUSTOR FORT ORANGE CLAIM SERVICES  
 DATE OF LOSS 5/01/09 CATASTROPHE LITIGATION #  
 PREV POLICY POLICY TYPE 02 LOCATION ON PREMISES

CLAIMS ON POLICY

REINS	ADJ	TRANS	LOGS	LOGS	ADJ EXP	ADJ EXP
CO	NO	DATE	TRANSACTION CLASS	RESERVE	PAID	RESERVE PAID
1		1 5/11/09	SET UP RE 0200	1,000		
2		1 5/11/09	FINAL PAY 0200	1,000-	1,000.00	

LINE 02 PROPERTY DIRECT TOTALS: 1,000.00  
 LIGHTNING REINS TOTALS:

CLAIM CLOSED AS OF 5/11/09

(F7) Jump to nr

(F1) Restart (F2) Acc (F4) Diary (F5) Other class (N) Continue (Enter) OK (F8) Exit (ESC) Cancel

Policy Number  
 Insured's Name  
 Agent Name  
 DBA Name

Active Policies Only

JOHNSON

(F1) Policy Writing  
 (F2) Premium Acc.  
 (F3) Accounts Recv.  
 (F4) Name & Address  
 (F5) Supplemental

Name	Policy #	Policy Type	Eff Date
JOHNSON BRENDA SUE	509612	32 HOMEOWNERS	5/04/2009
JOHNSON C J & ANNE LEE	207017	41 STANDARD FIRE	6/09/2009
JOHNSON CLAUDE	530858	32 HOMEOWNERS	4/18/2010
JOHNSON DENNIS LEWIS	594877	32 HOMEOWNERS	3/28/2010
JOHNSON GORDON J	595916	32 HOMEOWNERS	7/17/2009
JOHNSON HAROLD DEAN	205759	41 STANDARD FIRE	10/01/2005
JOHNSON JEANETTE	506237	32 HOMEOWNERS	6/10/2009
JOHNSON KAY	530839	32 HOMEOWNERS	5/22/2009
JOHNSON KIMBERLY	507073	32 HOMEOWNERS	2/09/2010
JOHNSON K WYMAN	530166	32 HOMEOWNERS	3/12/2010
JOHNSON HARRY	530286	32 HOMEOWNERS	6/10/2009
JOHNSON PAULINE KALE	516966	32 HOMEOWNERS	3/09/2010
JOHNSON RANDY W AND DEBI	503680	32 HOMEOWNERS	10/29/2005
JOHNSON RICHARD G	530255	32 HOMEOWNERS	5/22/2009
JOHNSON RYD EDWARD AND KA	597169	32 HOMEOWNERS	10/17/2005
JOHNSON STEVE & DEBORAH	495942	32 HOMEOWNERS	3/26/2010
JOHNSON TAMERA BARNES	507895	32 HOMEOWNERS	12/26/2005
JOHNSON TOMMY & SHERLEY	530002	32 HOMEOWNERS	12/06/2006
JOHNSON WAYNE & VICTORIA	506686	32 HOMEOWNERS	1/12/2010
JOHNSON WILLIAM & JUDITH A	505153	32 HOMEOWNERS	6/03/2009
JOHNSON ROBERT & PAMELA S	504812	32 HOMEOWNERS	1/08/2010
JOHNSON STELLA	202576	41 STANDARD FIRE	12/09/2005
JOHNSON TULLA	603905	32 HOMEOWNERS	5/01/2009

(F8) Exit (Enter) OK (ESC) Cancel

## Policy Inquiry

The Policy Inquiry System allows users to Search by Name, Policy Number, Additional Name, or DBA Name. **INS PRO** helps you find your policy with ease and will transfer you to any Policy System to view further information.

- Policy Writing Inquiry
- Accounts Receivable Inquiry
- Premium Accounting Inquiry
- Supplemental Files Inquiry
- Name and Address Information

## Quote Inquiry

TCCS' Quoting System provides search capabilities by Prospect, Quote Number, Additional Name and DBA Name. A simplex interface allows users to Issue to Policy, Edit, Print and E-mail quotes directly from the inquiry.

# INS PRO Platinum SQL & Web Quoting

## INS PRO Platinum SQL

*Data Management Made Easier!*

TCCS- **INS PRO** Platinum SQL uses Structured Query Language Database and File Structure. The SQL file structure allows a secure link for data report generators and third party utilities. The database management system enables our company to bundle several web enabled products to provide state of the art tools for your agents. The main products include but are not limited to:

- INS PRO Web Enhanced Quoting for Agents
- Accounts Receivable Inquiry
- Imaging

Overall, **INS PRO** Platinum SQL is a relationship database management that provides a faster and convenient solution to process and manage data, along with producing reliable and accurate reports.

## FEATURES

- Exports Data to Other Report Writers. Examples include: MS Access/MS Excel and Crystal Reports
- Options to Design, Create, and Edit Reports
- Adapts to Newer Technology Faster
- Faster Response Time Processing Reports & Files

## BENEFITS

- Keeps Data Organize for Monthly and Yearly Reports
- Enables Businesses to Make Reliable, Faster, and Accurate Decisions
- Easier for your company to stay updated with recent state of the art technologies and stay afloat with competition
- More valuable time for agents, underwriters, and your entire company to build customer relationships and focus on important business

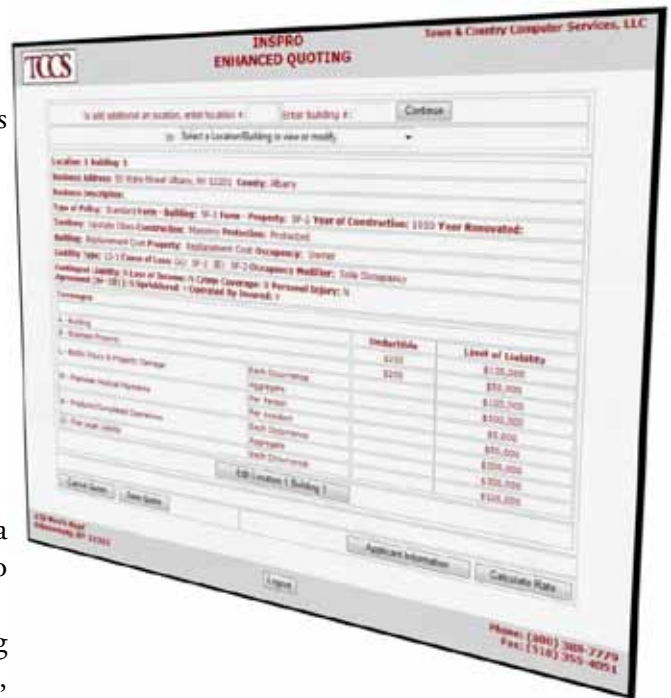
# INS PRO- Web Enhanced Quoting

*Quote processing in a matter of minutes!*

TCCS- **INS PRO** Web Enhanced Quoting is a secure web-enabled solution for agents to process the following lines via web (*more lines will be added in the future*):

- AAIS Dwelling Fire
- AAIS Farm Properties
- AAIS Premises Only Liability
- Business Owner Policy
- Homeowners
- Mobile Homeowners

No installments are needed to be downloaded. The only required hardware necessary is either a PC, Smart phone, or a tablet computer with Internet connectivity. This offering also enables agents to inquire payments by web through our Accounts Receivable Inquiry feature. Web Enhanced Quoting solution is available for companies to provide an immediate, convenient, and secure access to quote processing for their agent with a “point and click” ease and manage data 24 hours!



## FEATURES

- Attach Documents and Photos to any Quote
- Retrieve and Modify Existing Quotes
- Issue a Web Quote from INS PRO application
- Company Control Settings for Auto-Underwriting

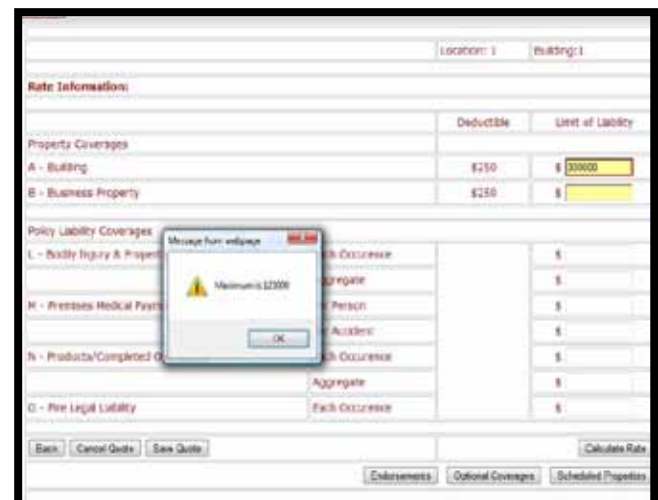
## BENEFITS

- Enables agents to send a complete quoting package to underwriters without any hassles.
- Easy-to-use; help build relationships and customer satisfaction with prospective insureds by answering questions and providing solutions immediately.
- Enter in data information **ONLY** once through the web and will save a significant amount of time issuing a new policy.
- Minimizes errors by agents and increases the accuracy of rating information with secure settings.

### Auto-Underwriting Example:

Companies will customize and control the limit of liability. If an agent enters a limit greater than the maximum limit set by the Auto-Underwriting controls; an error message appears (*as seen in the image to the right*) and the entry field is highlighted red to indicate an incorrect entry.

This instant feedback helps streamline the quoting process by eliminating re-quotes and creating an easy to use environment. Many other rating items are controllable in this fashion.



# Internet Access into the INS PRO System

Internet access to **INS PRO** via your company's website will significantly enhance services to your agents and provide benefits both to them and your company.



## ON-LINE QUOTING

Agents will be able to quickly and accurately Quote Policies using the same rating programs that your company uses to rate and issue Policies:

- Quotes will be Accurate.
- Quotes may Print in the Agent's Office.
- Printed Quote and a Supplemental Underwriting Questionnaire may serve as the Application.
- Most of the Policy Data Entry will be Done as a By-Product of the Quote.

## CHECK BILLING STATUS & PAYMENTS

Agents can check both the current outstanding balance and payments made for their Policies.

- Fast, accurate, up-to-date information is available to the agent as needed.
- Eliminates calls from agents for billing information.

## CHECK COVERAGE INFORMATION

Agents can check both current and prior (when utilizing the Policy Writing History option) Policy coverage information:

- Information is available to the agent as needed.
- Fewer calls to your office for coverage information.

## CHECK CLAIM INFORMATION

Agents may inquire on Claim information:

- Up-to-date information is available as necessary.
- Fewer calls to your office for the status of claim.

**Technical & Software  
Support are ongoing  
concerns for our team  
of professionals. As the  
industry changes, so does  
INS PRO.**

**Both telephone and  
internet support are  
available.**

# The Insurance Binder


**Need an Insurance Binder for an Immediate Closing?  
Need an Insurance Binder for Refinancing Today?**



**No Problem, INS PRO will Immediately do that through our Agent's On-Line Capabilities**

## TCCS Insurance Binder:

- Fast User Friendly Option
- Time Saving Option for Policy Quoting
- Must for Companies Utilizing Agent's On-line Access
- Binding Authority in One Click

TOWN AND COUNTRY INSURANCE COMPANY		Page 1
		
3418 Carman Road Schenectady, NY 12302-5394 PHONE: (518) 352-3947 <b>HOMEOWNERS BINDER</b>		
Binder Number:	80235	Effective for 30 days from date of binder: 4/27/2007
<b>APPLICANT:</b> JOHN A GOODRISK MARY B GOODRISK 1777 GRANDVIEW DR MOUNDSVILLE WV 26041		<b>AGENT:</b> INSURANCE AGENCY LIMITED 47 1777 STATE ST WHEELING WV 26041
<small>The described location included in the binder is located at the above address, unless otherwise stated.</small>		
<b>PROPERTY COVERAGES</b>		<b>LIMIT OF LIABILITY</b>
<b>PREMIUM</b>		
A. Residence	\$250,000	\$595
B. Related Private Structures on the Premises	\$25,000	
C. Personal Property	\$125,000	
D. Additional Living Expense and Loss of Rent	\$50,000	
<b>Property Coverages Deductible \$ 500</b>		
<b>PERSONAL LIABILITY COVERAGES</b>		
L. Personal Liability (EACH OCCURRENCE)	\$500,000	\$37
M. Medical Payments to Others (EACH PERSON)	\$5,000	\$5
	(EACH ACCIDENT)	\$25,000
<small>Subject to the Following Terms and Endorsements (* Basic Form):</small>		
ML0511		<b>ADJUSTMENTS \$595-</b>
ML-55 (1/87)	TERRITORY - 1 REPLACEMENT COST ON COVERAGE C MINIMUM PREMIUM CHARGE	\$58
		<b>BINDER PREMIUM \$100</b>
<small>Rating Information: Group: 2 Form: Special ACV Year: 2000 No. of Families: 1            Protection: 01 Construction: FRAME Fire District: MOUNDSVILLE            Occupancy: OWNER</small>		
<small>This binder provides coverage limited to not exceed 30 days. If a policy is issued, the coverages and premiums may be different from those shown.</small>		
4/27/07	80-BINDER 9/98	Continued On Page 2 4/27/07

# The Supplemental Underwriting Questionnaire



Use the underwriting questionnaire to take another step towards automating the application process. This is a must for companies utilizing **INS PRO Agency On-Line-Quoting**.

The page supplement follows the Quoting screens and consists of over 50 standard underwriting questions about the risk and insured. This feature is available in-house quoting only.

## Features

- It provides an electronic application service for both company and agent
- After completed by the agent, the questionnaire becomes part of the saved quote
- Options allow the application to be viewed, printed, emailed at anytime with the quote attached.

## Benefits

- The features replace obtaining information by mail and speed up the underwriting process, and become part of the policy application.
- The company underwriter will now have enough information and accurate data to make a final decision on writing the risk.

**Construction**  
 Frame  Masonry Year Built: 2000 # of Families: 1 # of Rooms: 10  
 Market Value of Dwelling: \$200,000.00 Market Value of Land: \$10,000.00

**Property**  
 Date purchased: 10/01/1994  
 Price: \$90,000.00  
 # of Outbuildings: 1

**Protection**  
 Protection Class: 1 Miles to Station: 1.00 Feet to Hydrant: 1000  
 Responding Fire Dept: [FX]

**Principal Heating System**  
 Central  Floor Furnace  Circulating Heater  Electric  
 Space Heaters  Steam/Hot Water  Other  
 Age: 1994

**Principal Fuel**  
 Gas  Oil  Coal  
 Wood  Electric  Other

**Supplemental Heat System**  
 Yes  No

**Can house be reached any time of year?**  
 Yes  No Miles from service road: 1.00

**Type of Chimney**  
 Masonry w/ Liner  Metal  
 Masonry w/o Liner  None

**Plumbing**  
 Copper  Galvanized  
 Plastic

**Electric Service**  
 Fuse  Breaker

**Size of Service**  
 60 amp  100 amp  200 amp Age: 1994

**Size of House**  
 Size: 40 x 40 Stories: 1 Total Area: 1,600 Add on Room  
 Basement Size: 40 x 40 Porch Area: 0 x 0 0 x 0

**Type of Foundation**  
 Solid Masonry  Block Pier  Other

**Type of Roof**  
 Shingle  Metal  Rolled  V-Clamp  Other  
 Age: 1994

Policy # [ ] Location [ ]

App. Prior Insurance Carrier [ ] Do you know applicant?  Yes  No How Long: Years [0] Months [0]  
 Previous Insurance Agent [ ] Coal Mine Subsidence?  Yes  No Policy # [ ]

Did you visit home to write this?  Yes  No Did you inspect the inside?  Yes  No Outside?  Yes  No

# of Acres: 0.00 Farming?  Yes  No leased or used for farming or business?  Yes  No

Additional Locations?  Yes  No Location [ ] # of Acres: 0.00

Has any company rejected, cancelled, refused, or non-renewed your insurance/application?  Yes  No List hazardous conditions: [ ]

Have you ever filed for bankruptcy?  Yes  No

**Losses**  
 Have you ever had any losses?  Yes  No

Date	Type	Description	Amount
00-00-0000	00		\$0.00
00-00-0000	00		\$0.00
00-00-0000	00		\$0.00
00-00-0000	00		\$0.00

Occupation [ ]  
 SSN: [000-00-0000] DOB: [00/00/0000] Phone #: [000] 000-0000

**Remarks** [ ]

**Payment Plan**  
 Annual  Semi Annual  
 Quarterly  10 Pay

**Payment Method**  
 Cash/Check  Credit Card  
 Automatic Debit Amt: \$ 00

# INS PRO E-mail Capability



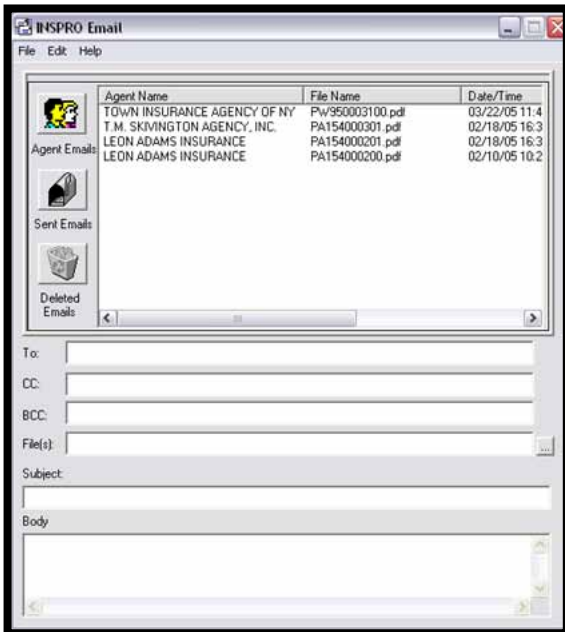
Statistics have shown that if “American households went online to view and pay their bills, it would save over 16 million trees!”

**INS PRO** has services and options that are available for our clients to help save costs and most importantly work together to help save our environment. We invite you to be *eco-friendly* and learn more about the valuable benefits of using **INS PRO** Email Capability.

## Why you need INS PRO Email Capability...

- Save hundreds on administrative costs in handling, postage, and paper.
- Reduce time significantly mailing information.
- More convenient than traditional mail.
- Instant feedback and delivery.
- Help save the environment by one click at a time.
- Automatically send emails on a timer and attach separate documents to emails.

PROGRAM: AR055 CANCELLATION NOTICES  
CANCEL TYPE: Personal  
EMAIL ADDRESS: NHOTZ@TCCS-INSPRO.COM  
(F4) UPDATE (F5) DELETE



## Current Reports Available for Email:

- Print Direct Bills
- Maintain & Print Non-Pay, Cancellation & Non-Renewal notices
- Agent Commission Statements
- Agent Billing List
- Agent Reimbursements Report
- Cancellation & Reinstatement Letters (1)
- Losses By Agent
- Loss Ratio Report Earned to Incurred
- Print Claim Acknowledgement Letter
- Loss History Report (1)
- Agent Experience Report
- New & Cancelled Policies By Agent
- Direct Bill Premium Report
- Agent Expirations Report
- Policy Change Notices (NY only) (1)
- Selected Policy Holder List
- Print Inspection Orders
- Policy Quotes

**TCCS is a member of  
PAMIC, MAFMIC, and AAIS**

**Working partner  
relationships with  
organizations such as:  
NAMIC, NYIA, URB, MSO,  
ISO, DocFinity,  
InsVista, and LexisNexis.**

**Works with several  
accounting firms that  
specialize in insurance.**

# Location / Mapping Program



## INS PRO MapIt

At the click of a button, pinpoint hazardous locations, find double insured properties and identify your company's saturation points within a given geographic area. This feature is a must have for determining location of properties for underwriting and reinsurance purposes.

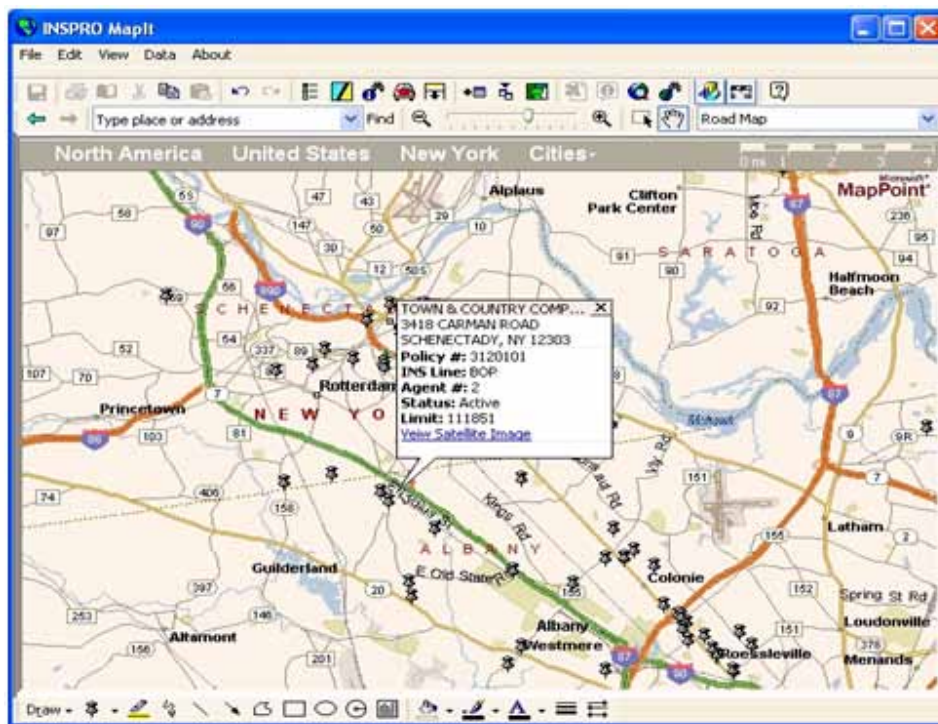
**You need to know where your risks are located!**

## Why Map It?

Wonder if your company insures that burning building or other risks close by?

Find out in an instant with **INS PRO** Location/Mapping Interface.

Locate, Print and Map Policy and Quote locations by Line of Business, Name, Address, Zip Code and Agent.



## Location/Mapping comes as a package in three components:

- Print Property Limits By Location
- Location Search
- **INS PRO** MapIt utilizing MS MapPoint®

## Features:

- Select Multiple Push Pin Styles and Colors
- Change Pin Dropdown Box to Select a Specific Agent
- Create Hyperlink for Satellite View
- Risk Calculator
- Legends & Overview
- Data Mapping Wizard
- Displays Property Limits
- Map Active, Terminated or Both

# INS PRO Report Archiving



Feel like you are drowning in paper?

Tired of filling binders and filing cabinets with reports?

Need a faster and more efficient way to get the final figures from a 500 page report?

Would you like to e-mail copies of the reports to others rather than circulate paper?

Want to Save Time, Money, Paper and Printing Costs?

**The Town and Country INSurance PROcessing System gives you the ability to easily archive INS PRO Reports using a PDF print driver.**

## **Storing Files' Features:**

- Printing a report to a PDF file is fast and easy
- The report file may be renamed for archiving and quick retrieval
- The report file may be shared and e-mailed
- A volume of reports may be archived, backed up and stored on a CD

## **Benefits:**

- No more waiting for the printer to finish printing
- No more wasting reams of paper for just a page or two
- No more searching for a report on someone else's desk
- No more filing and archiving volumes of paper reports

# Document Management Interface

Need more than just saved PDF files?



## DocFinity

Proven document management solutions that optimize business performance. The DocFinity Suite electronically stores and manages paper documents, along with e-mails, forms, faxes, files, pictures, reports, WEB pages, audio and video files and other electronic media. This gives users immediate information and secure access.

## The INS PRO DocFinity Interface

Assists you with Indexing Scanned Documents and provides a Policy and Claim Number Interface Link with the DocFinity files for immediate access to associated documents.

All Policy and Claim Information is stored and managed in the **INS PRO** System.

All pertinent E-mails, Documents, Inspections, Appraisals, Correspondence, and Reports may be scanned, saved, and retrieved using DocFinity.

## Customer Review

“We are using **DocFinity** with the **INSurance PROcessing** System Interface for our paperless environment. We estimate the program will pay for itself in under three years. A recent study showed that the annual cost attributed to the upkeep of a standard size four drawer file cabinet is about \$1,500. Prior to going with **DocFinity** and the **INS PRO** Interface we had 22 fire proof cabinets that had to be maintained. This is a \$33,000 a year savings!”

- A Satisfied Customer -

## Features:

- No more searching for a paper file
- Multiple users can view the same file simultaneously

## Benefits:

- Start saving time and money
- Reduce your expense ratio immediately

# Mortgagee Notification Interface



## INS PRO partnered with Mortgagee Notification

TCCS wants to help save your company thousands of dollars a year and give the freedom from one of the most time consuming processes in your company!

Your staff will no longer have to handle the mailings, which will free up time to do more productive work. The estimate below is conservative, actual savings will vary and proven to be far greater.

### Partnered Companies:

- **Insvista, LLC**
- **Choicepoint at LexisNexis**
- **E-Linens**

### Savings Model

Annual Savings Example – You have 12,000 one year term policies. Of these 12,000 policies, 7,000 have a mortgagee. It will cost approximately \$4,480 a year just to send a declaration to each one. Factor in coverage and mortgagee changes, of the 7,000 policies half require a change (3,500 policy change notifications) at 65 cents each, which adds another \$2,275 a year to your costs. Now add mortgagee copies of non-payment and reinstatement notices. Conservatively, 500 copies annually at 65 cents each are sent. That's an additional cost of \$325.00. Your total annual expense is \$7,080! Utilizing InsVista's mortgagee notification services, the cost would be only \$3,080.



## Identity Recovery Coverage

*Simple and affordable, your company can now offer your insureds coverage for the fastest growing crime in America!*

Town & Country Computer Services (TCCS) is pleased to partner with Hartford Steam Boiler (HSB) to present the interface for Identity Recovery Coverage.

Identity Recovery Coverage is currently in demand by consumers and now through HSB and TCCS, you can offer this coverage to your policyholders.

### **INS PRO Interface**

This interface, **INS PRO** will automatically track the necessary reporting information for ceded premiums and reinsurance, then create a file in a prescribed format to be printed and e-mailed. In addition, **INS PRO** will automatically rate the coverage and add the endorsement to new and renewal policies for the designated lines.