



Town & Country Computer Services, LLC

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## INS PRO™ Insurance Processing System

### LINES RATED

- ◆ Artisan / Craft 12
- ◆ Boatowners
- ◆ Businessowners
- ◆ Commercial Auto
- ◆ Commercial Fire
- ◆ Commercial Package
- ◆ Crime / Burglary & Glass
- ◆ Dwelling Fire
- ◆ Farmowners
- ◆ Farm Properties
- ◆ Homeowners & Seasonal
- ◆ Inland Marine
- ◆ Landlords Package
- ◆ Mobile Homeowners
- ◆ Personal & Premise Liability
- ◆ Special Multi-Peril
- ◆ Umbrella

### POLICY WRITING

#### Features

- Company controlled rates
- Simplified statistical reporting
- Bureau forms rating
- Automatic anniversaries
- Underwriting questionnaire
- Pro rata & prior period changes
- Quoting and history systems
- Issue new & renewal policies
- Electronic mortgagee & policy notifications



### CLAIMS MANAGEMENT

#### Features

- Manages all claim activity
- Reinsurance
- Statistical reporting
- Salvage & subrogation
- Interface with accounting packages
- One time claimant entry
- Close and re-open claims
- Multi-claimant ability
- A+ and clue reporting
- Diary interface
- Quickly adjust reserves
- Catastrophe tracking
- Loss provider file
- System generated letters



### ACCOUNTS RECEIVABLE

#### Features

- Commission statements by agent
- Receipt cash for insurance & fees
- Handles over / under payments
- Process bounce checks / reverse payment
- Automated change payment plans
- Write off premium
- Multiple pay plans & eft/ach
- Diary interface
- Follow-up billing
- Generate invoices & re-print on demand
- Show amount due while receipting cash
- Move remaining balance to next installment
- Transfer premium from one policy to another
- Automated payment processing
- Bill endorsements entirely or over remaining payments
- Direct billing and agency billing methods
- Deposit premium (advance payments)
- On-Line Payments





## PREMIUM ACCOUNTING

### Features

- Written premium by company / agent
- Three year expiration lists
- Renewal worksheets
- Reinstatements
- Statistical reporting
- Report reinsurance
- Report written premium net of reinsurance
- Mechanical breakdown reporting
- Select premium by class
- Earned and unearned reporting (by policy, county)
- Policy cancellations (pro-rata or short rate)



## SUPPLEMENTAL FILES

### Features

- Search entire system for insureds name
- Search on location
- Email agent maintenance system
- Export functionality
- Maintain mortgagees, loss payees, additional insureds, etc.
- Child and parent agents
- Maintain agent/agency information
- Integrated diary system



## MANAGEMENT INFORMATION SYSTEMS

### Features

- Agent performance
- Underwriting analysis
- Contingent commission program
- Rate setting
- Reinsurance retention limits



### Email Reports:

- ✦ Direct bills & declarations
- ✦ Agent commission statements
- ✦ Proof of loss letter
- ✦ Agent reimbursements reports
- ✦ Losses by agents
- ✦ Claim acknowledgement letters
- ✦ Agent experience report
- ✦ Direct bill premium report
- ✦ Policy changes notices
- ✦ Inspection orders
- ✦ Non-pay, cancellation & non-renewal notices
- ✦ Agent billing list
- ✦ Cancellation & reinstatement letters
- ✦ Loss ratio report earned to incurred
- ✦ Loss history report
- ✦ New & cancelled policies by agent
- ✦ Agent expiration reports
- ✦ Selected policy holder list
- ✦ Policy quotes

### SQL:

- ✦ Enhanced web access for agents on-line
- ✦ Export data to MS Access
  - ♦ Crystal Reports
  - ♦ MS Excel
- ✦ Create / design / edit system reports
- ✦ Interfaces with imaging
- ✦ On-line catalog of declarations & bills for easy retrieval
- ✦ Mobility and functionality with emergent technologies

### Web Enabled Quoting:

- ✦ Attach pictures and documents to a quote
- ✦ Retrieve and modify existing quotes
- ✦ Issue a web quote directly from INS PRO
- ✦ Company controlled settings from auto-underwriting, customization & control

### INS PRO Email:

- ✦ Attach documents to e-mails
- ✦ Automatically send documents via email
- ✦ Edit existing e-mails
- ✦ Send out e-mails automatically on a timer